



CAPPS RECRUIT FAQs

- 1. Starting Monday, March 25th, the Texas Veterans Commission (TVC) will be receiving job applications for published jobs *online only* through the CAPPS Recruit system.**
- 2. How do I apply for a TVC job?**

You can register through CAPPS Recruit to put an application on file. And then on March 25, 2019, Human Resources will begin posting jobs and accepting state applications.
- 3. Will I be required to register with the new CAPPS Recruit system to apply for a position with TVC?**

Yes, registration in CAPPS Recruit is needed to apply.
- 4. If I signed up to receive email notifications of future TVC job postings that meet my criteria and/or interest, will I continue to receive notifications in the new CAPPS Recruit system?**

You will need to go register in CAPPS Recruit, complete a profile and state application, and go to *Preferences* and identify the job classifications and locations for which you wish to be notified. Additionally, go to *Profile, My Account*, and select "Yes" under *Correspondence*.
- 5. Can I apply for TVC job postings through Work In Texas?**

TVC will accept Work In Texas online applications. NOTE: To determine qualifications, TVC job postings require responses to supplemental questions. Work In Texas online applications that exclude responses for TVC's supplemental questions may be considered incomplete and may not be processed for consideration. You can respond to TVC's supplemental questions in CAPPS Recruit, the preferred application method.
- 6. What is the new CAPPS Recruit website?**

To view TVC's job postings on CAPPS Recruit beginning March 25, 2019, go to <https://capps.taleo.net/careersection/ex/jobsearch.ftl?lang=en>
- 7. Is TVC the only state agency using the new CAPPS Recruit system?**

No. A few other Texas state agencies are using CAPPS Recruit now and more will be using the online application system in the future.

For additional questions or assistance with TVC's application process, please email Human Resources at human.resources@tvc.texas.gov