

# 5 QUICK STEPS TO APPLY FOR THE HAZLEWOOD ACT EXEMPTION:

✓ **STEP 0:**  
**START AT THE TEXAS VETERANS COMMISSION HOMEPAGE AND IDENTIFY THE HAZLEWOOD ACT LINKS**

www.tvc.texas.gov/Home.aspx

**TEXAS VETERANS COMMISSION**

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**ELIGIBLE ORGANIZATIONS APPLY FOR A GRANT NOW!**

Applications Now Posted  
The Fund for Veterans' Assistance has posted the General Assistance - Series 16B, Housing For Texas Heroes, Veterans Mental Health, and Veterans Treatment Court Request for Applications to seek applications from eligible organizations for grant funding.  
[More](#)

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## Welcome to the Texas Veterans Commission

The Texas Veterans Commission was created in 1927 as the State Service Office to assist veterans of the Indian wars, Spanish-American War and World War I. Our purpose has always been to act as the state appointed advocate of Texas veterans as they attempt to secure the benefits rightfully earned in exchange for their service in our nation's armed forces.

✓ **STEP 1:**  
**REVIEW THE TEXAS VETERANS COMMISSION'S HAZLEWOOD ACT HOMEPAGE AND DETERMINE ELIGIBILITY QUALIFICATIONS FOR THE VETERAN, LEGACY (Child), CHILD, AND SPOUSE -- DETERMINE IF YOU ARE ELIGIBLE.**

**FOLLOW THE STARS.....** ★

Education  
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Montgomery GI Bill  
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# HAZLEWOOD ACT

APPLICATION TUTORIAL HAZLEWOOD APPLICATION  
ONLINE DATABASE HAZLEWOOD DOCUMENTS  
FREQUENTLY ASKED QUESTIONS AND ANSWERS

The Hazlewood Act is a State of Texas benefit that provides qualified Veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, or supply fees.

★ VETERAN ★ CHILD (LEGACY) ★ CHILD/SPOUSE

**STEP 1 (CONTINUED):**  
**REVIEW THE**  
**TEXAS VETERANS**  
**COMMISSION'S**  
**HAZLEWOOD ACT**  
**HOMEPAGE AND**  
**DETERMINE ELIGIBILITY**  
**QUALIFICATIONS FOR**  
**THE VETERAN,**  
**LEGACY (Child), CHILD,**  
**AND SPOUSE - -**  
**DETERMINE IF YOU ARE**  
**ELIGIBLE.**

**Veteran Qualifications** 

A Veteran must:

- At the time of entry into active duty the U.S. Armed Forces, designated Texas as Home of Record; or entered the service in Texas; or was a Texas resident;
- Have received an honorable discharge or separation or a general discharge under honorable conditions as indicated on the Veteran's Certificate of Release or Discharge from Active Duty (DD Form 214);
- Served at least 181 days of active duty service (excluding training);
- Have no federal Veteran's education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; for term or semester enrolled that do not exceed the value of Hazlewood benefits;
- Not be in default on a student loan made or guaranteed by the State of Texas;
- Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its cost), unless the college's governing board has ruled to let Veterans receive the benefit while taking non-funded courses; and
- Meet the GPA requirement of the institution's satisfactory academic progress policy in a degree or certificate program as determined by the institution's financial aid policy and, as an undergraduate student, not be considered to have attempted an excessive amount of credit hours.

Veterans who are granted their first Hazlewood Act exemption beginning fall, 2011 must reside in Texas during the semester or term for which the exemption is claimed. This requirement does not apply to the Veterans who either received the exemption prior to the 2011-2012 academic year, have reenlisted into active duty, or reside with a spouse who is on active duty.

**Hazlewood Act application process** 

A Veteran must:

- Apply and be accepted to a **Texas public** college or university of his/her choice. Go to [www.applytexas.org](http://www.applytexas.org) to apply or use your institution's application for admission;
- Provide proof (DD214) from the Department of Defense regarding military service and the nature of discharge;
- Provide proof of eligibility or ineligibility for GI Bill benefits (Chapter 31, 33/Post-9/11) by requesting a certificate of eligibility for federal education benefits from [eBenefits](#) (if Veteran has active duty service after 9/11/2001). You will need to create a username and password to request your certificate of eligibility;
- Fill out the Hazlewood Exemption application form; and
- Turn in the Hazlewood Exemption application form, a copy of your letter of eligibility/ineligibility, and a copy of your DD214 into the financial aid office of the institution you will be attending.

Applications and all supporting documentation must be received by the institution no later than the last day of class in order to be evaluated for the semester or term.

**Determine institution eligibility for the Hazlewood Act** 

Eligible Institutions:

The Hazlewood Act is available only for use at a Texas public college or university. To access listings of Texas public colleges and universities, follow this link: [Texas Institutions of Higher Education](#) and select any of the schools listed under the Texas Public Institutions. The schools listed under **Independent (Private) Institutions** do NOT qualify for this exemption.

**STEP 1 (CONTINUED):**  
**REVIEW THE**  
**TEXAS VETERANS**  
**COMMISSION'S**  
**HAZLEWOOD ACT**  
**HOMEPAGE AND**  
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**AND SPOUSE - -**  
**DETERMINE IF YOU ARE**  
**ELIGIBLE.**

**Legacy Act (Child)** 

Eligible Veterans may assign unused hours of exemption eligibility to a child under certain conditions.

**Qualifications**

A child (legacy recipient) must:

- Be classified by the institution as a Texas resident;
- Be the biological child, stepchild, adopted child, or claimed as a dependent in the current or previous tax year;
- Be 25 years old or younger on the first day of the semester or term for which the exemption is claimed (unless granted an extension due to a qualifying illness or debilitating condition); and
- Meet the GPA requirement of the institution's satisfactory academic progress policy in a degree or certificate program as determined by the institution's financial aid policy and, as an undergraduate student, not be considered to have attempted an excessive amount of credit hours.

Legacy recipients will receive an exemption for the number of degree certified hours reported by the institution for that term or semester. Maximum degree certified hours awarded to the Legacy recipient will be dependent upon the degree or certificate program in which the student is enrolled for that term or semester and shall be consistent with the program length as defined within the school catalog as approved by the regional accreditation commission. \*If a child to whom hours have been delegated fails to use all of the assigned hours, a Veteran may re-assign the unused hours that are available to another child. Only one child will use Hazlewood Legacy benefits at a time.

**Legacy Act Application Process** 

**Qualifications**

A child (legacy recipient) of a Veteran must:

- Apply and be accepted to a Texas public college or university. Go to [www.applytexas.org](http://www.applytexas.org) to apply or use your institution's application for admission;
- Fill out the Hazlewood Exemption Application;
- Provide proof of eligibility or ineligibility for GI Bill benefits (Chapter 31, 33/Post-9/11) by requesting a certificate of eligibility for federal education benefits from [eBenefits](http://eBenefits). You will need to create a username and password to request your certificate of eligibility;
- Take both applications, letter of eligibility/ineligibility (if needed), along with a copy of the Veteran's DD214, to the financial aid office of the institution you will be attending.

Applications and all supporting documentation must be received by the institution no later than the last day of class of a term in order to be evaluated for that semester or term.

**STEP 1 (CONTINUED):**  
**REVIEW THE**  
**TEXAS VETERANS**  
**COMMISSION'S**  
**HAZLEWOOD ACT**  
**HOMEPAGE AND**  
**DETERMINE ELIGIBILITY**  
**QUALIFICATIONS FOR**  
**THE VETERAN,**  
**LEGACY (Child), CHILD,**  
**AND SPOUSE - -**  
**DETERMINE IF YOU ARE**  
**ELIGIBLE.**

**Hazlewood Act for Spouse/Child**

Spouses and dependent children of eligible Active Duty, Reserve, and Texas National Guard who died in the line of duty or as a result of injury or illness directly related to military service, are missing in action, or who became totally disabled for purposes of employability as a result of a service-related injury or illness are entitled to each receive a 150 credit hours exemption.

**Qualifications**



A spouse must:

- Be a spouse of a Veteran who, at the time of entry into the U.S. Armed Forces, be classified by the institution as a Texas resident, designated Texas as Home of Record, or entered the service in Texas;
- Be a spouse of a Veteran of the U.S. Armed Forces or the Texas National Guard who died as a result of service-related injuries or illness, is missing in action, or became totally disabled (100%) as a result of service-related injury or illness or is entitled to receive compensation at the 100% rate due to individual employability (IU) due to a service connected injury or illness;
- Have no federal Veterans education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31) for term or semester enrolled that do not exceed the value of Hazlewood benefits;
- Be classified by the institution as a Texas resident; and
- Meet the GPA requirement of the institution's satisfactory academic progress policy in a degree or certificate program as determined by the institution's financial aid policy and, as an undergraduate student, not be considered to have attempted an excessive amount of credit hours. This requirement does not apply to the spouse of a MIA, KIA, or service connected deceased Veteran.



A child must:

- Be a child of a Veteran who, at the time of entry into the U.S. Armed Forces, be classified by the institution as a Texas resident, designated Texas as Home of Record, or entered the service in Texas;
- Be a child of a Veteran of the U.S. Armed Forces, Texas National Guard, or Texas Air National Guard who died as a result of service-related injuries or illness, is missing in action, or became totally disabled (100%) as a result of a service-related injury or illness or is entitled to receive compensation at the 100% rate due to individual employability (IU) due to a service connected injury or illness;
- Have no federal Veterans education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; for term or semester enrolled that do not exceed the value of Hazlewood benefits;
- Be classified by the institution as a Texas resident; and
- Meet the GPA requirement of the institution's satisfactory academic progress policy in a degree or certificate program as determined by the institution's financial aid policy and, as an undergraduate student, not be considered to have attempted an excessive amount of credit hours. This requirement does not apply to the child of a MIA, KIA, or service connected deceased Veteran.

**STEP 1 (Conclusion):**  
**AFTER REVIEWING THE**  
**TEXAS VETERANS**  
**COMMISSION'S**  
**HAZLEWOOD ACT**  
**HOMEPAGE AND**  
**DETERMINING ELIGIBILITY**  
**QUALIFICATIONS FOR**  
**THE VETERAN,**  
**LEGACY (Child), CHILD,**  
**AND SPOUSE - - -**

**IF YOU ARE ELIGIBLE, OPEN THE**  
**HAZLEWOOD APPLICATION**

Education
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# HAZLEWOOD ACT

[APPLICATION TUTORIAL](#) [HAZLEWOOD APPLICATION](#)

[ONLINE DATABASE](#) [HAZLEWOOD DOCUMENTS](#)

[FREQUENTLY ASKED QUESTIONS AND ANSWERS](#)

The Hazlewood Act is a State of Texas benefit that provides qualified Veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, or supply fees.

[VETERAN](#)  [CHILD \(LEGACY\)](#)  [CHILD/SPOUSE](#) 

\*On January 26, 2015, the U.S. District Court for the Southern District of Texas ruled that the requirement that Veterans must have entered service in Texas in order to be eligible to receive the Texas Hazlewood exemption of tuition and fees at public schools (the fixed point residency requirement) was unconstitutional.

On May 12, 2015, the office of the Texas State Attorney General filed an appeal in the United States Court of Appeals for the Fifth Circuit. Note: The Texas Veterans Commission is not a party to appeal.

Current Hazlewood eligibility requirements remain unchanged, except for the individual specifically named in the lawsuit.

## Veteran Qualifications

A Veteran must:

- At the time of entry into active duty the U.S. Armed Forces, designated Texas as Home of Record; or entered the service in Texas; or was a Texas resident;
- Have received an honorable discharge or separation or a general discharge under honorable conditions as indicated on the Veteran's Certificate of Release or Discharge from Active Duty (DD Form 214);
- Served at least 181 days of active duty service (excluding training);
- Have no federal Veteran's education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; for term or semester enrolled that do not exceed the value of Hazlewood benefits;

## ✓ STEP 2:



To apply for the Texas Hazlewood Act Exemption, **you must submit the following documents to your college or university:**

1. **The Hazlewood Exemption Application** (completed and signed).
2. **Report of Separation or Discharge, DD Form 214 (and DD Form 215 if the DD Form 214 has been amended)** – To verify the Veteran's place of entry, home of record at the time of entry, character of service, length of service, and dates of service. The copy you provide to your institution must be legible and contain the information listed above.  
  
A DD Form 214 may be obtained from the National Archives: <http://www.archives.gov/veterans/>  
- Phone: 314-801-0800 - E-mail: [MPR.center@nara.gov](mailto:MPR.center@nara.gov)  
  
If the Veteran was discharged prior to January 1, 1950 previously used separation documents may be used. If the Veteran's DD Form 214 was destroyed in the National Archives fire in 1973 or is otherwise unavailable, then the following documents may be used:
  - NA Form 1038, Certification of Military Service
  - Documentation from the National Archives that the Veteran's NA Form 1038 was sent in lieu of the DD Form 214 due to the DD Form 214 not being on file
  - Documentation that Veteran met the requirements of Subchapter B, Texas Education Code § 54 for resident tuition on the date of entry into active duty indicated on the DD Form 214
3. **Certificate of Eligibility for federal GI Bill benefits** – To verify eligibility for the Veteran's, or dependent's federal education benefits. Certificates of eligibility may be obtained by completing an application on the Veterans Online Application (VONAPP) website at <http://www.vabenefits.vba.va.gov/vonapp/default.asp>.
  - If the Veteran's final discharge is prior to 9/11/2001 the certificate of eligibility is not required.
4. **If the Veteran died while in service: Report of Casualty, Form DD Form 1300** – To verify the Veteran's place of entry, and that his/her death was service related.
5. **If the Veteran is deceased (not service connected)** – Death Certificate for deceased Veteran for use in a Legacy transfer.
6. **If the Veteran is totally disabled or individually unemployable due to military service-related illness or injury:** You must have a current disability ratings decision letter from the VA indicating that rating.
7. If you are not the Veteran, **Relationship Documentation** – Submit one or more of the following documents to verify your relationship to the eligible Veteran.
  - Birth Certificate, or Marriage Certificate, or Adoption Papers, or Recent Income Tax Return
8. Veterans must reside in the state of Texas during the term that the exemption will be used. This requirement does not apply to Veterans who have reenlisted back into active duty, reside with a spouse who is on active duty, or who have continuously used the exemption since fall 2011.
  - Children and spouse of eligible Veterans must be classified as a Texas resident by their institution.
9. **Hazlewood Online Database Registration** – To comply with the Federal Educational Rights and Privacy Act (FERPA) requirements, all applicants (Veteran and dependents) must register into the Hazlewood online database to use the Hazlewood Exemption at <https://www1.thecb.state.tx.us/apps/hsh/students/>.

**READ THE APPLICATION'S INSTRUCTIONS AND DETERMINE WHICH SUPPORTING DOCUMENTS SPECIFICALLY APPLY TO YOU – REMEMBER, THE SUPPORTING DOCUMENTS AND APPLICATION ARE SUBMITTED TO THE COLLEGE OR UNIVERSITY YOU HAVE BEEN ACCEPTED TO ATTEND.**

# STEP 2 (CONTINUED):

**THE LEGACY APPLICATION IS COMPLETED WITH BOTH THE VETERAN'S AND LEGACY'S INFORMATION AT THE TOP OF THE FORM, AND PARTS "A", "B", "C", "D", AND "E".**

**IF ONLY THE VETERAN IS APPLYING, THEN COMPLETE THE TOP PORTION, PART "A", "C", AND "D" ONLY.**

**IF A CHILD (w/ OWN HOURS) OR SPOUSE OF A 100% (TOTALLY AND PERMANENTLY) DISABLED VETERAN, KIA, MIA, OR INDIVIDUALLY UNEMPLOYABLE VETERAN IS APPLYING, THEN COMPLETE THE TOP PORTION, AND PARTS "A" (THE VETERAN'S INFORMATION), "B", "C", AND "D".**



## Texas Hazlewood Act Exemption Application

TVC-ED-1  
Eff. June 2014  
Page 1 of 2

For (Term) \_\_\_\_\_ (Year) \_\_\_\_\_

### SUBMIT THIS APPLICATION TO YOUR COLLEGE OR UNIVERSITY

Each Veteran, child, or spouse applying to receive an exemption through the Hazlewood Act, (Texas Education Code §54.341) must complete and sign this application and provide the institution with the documentation required to verify eligibility as indicated in this packet. Submit this application and all supporting documentation to your institution's Hazlewood Exemption administrator.

I am applying as:

- a Veteran intending to use the Hazlewood Exemption
- a child intending to receive a Legacy transfer of benefits
- a child of a totally disabled, service-related deceased, KIA, or MIA Veteran
- a spouse of a totally disabled, service-related deceased, KIA, or MIA Veteran

I am:

- an applicant applying for the first time; or
- a previous Hazlewood recipient who has used \_\_\_\_\_ hours at \_\_\_\_\_ institution(s).

Total prior hours used: Veteran\_\_\_\_, Legacy (transferred hrs.)\_\_\_\_, Spouse\_\_\_\_, Child (w/own hrs.) \_\_\_\_

#### Part A – Veteran's Information

Veteran's Name: \_\_\_\_\_  
Last Name First Name MI

Veteran's SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)

Veteran's Student ID#: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

#### Part B – Other User Information

Relationship to Veteran:

- Biological Child
- Step-child
- Adopted Child
- IRS Dependent
- Spouse

Child's/Spouse's Name: \_\_\_\_\_  
Last Name First Name MI

Child's/Spouse's SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (MM/DD/YYYY)

Child's/Spouse's ID#: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

#### Part C – Loan Verification

To qualify for the Hazlewood Exemption, the Veteran, child or spouse cannot be in default on a loan that is made or guaranteed by the state of Texas. State loans can be viewed at <http://www.hhloans.com/>.

Does the Veteran, child or spouse have a loan through the Texas Higher Education Coordinating Board?

- Yes
- No

If yes, is the loan in default status?

- Yes
- No

# **STEP 2 (CONTINUED):**

**THE LEGACY APPLICATION IS COMPLETED WITH BOTH THE VETERAN'S AND LEGACY'S INFORMATION AT THE TOP OF THE FORM, AND PARTS "A", "B", "C", "D", AND "E".**

**IF ONLY THE VETERAN IS APPLYING, THEN COMPLETE THE TOP PORTION, PART "A", "C", AND "D" ONLY.**

**IF A *CHILD (w/ OWN HOURS) OR SPOUSE OF A 100% (TOTALLY AND PERMANENTLY) DISABLED VETERAN, KIA, MIA, OR INDIVIDUALLY UNEMPLOYABLE VETERAN IS APPLYING, THEN COMPLETE THE TOP PORTION, AND PARTS "A" (THE VETERAN'S INFORMATION), "B", "C", AND "D".***



## **Part D – Veteran, Children and Spouse Certification and Consent**

The Texas Hazlewood Act Exemption entitles eligible persons to an exemption of tuition and specified fees of up to 150 semester credit hours at public institutions of higher education in Texas. Except for recipients who are the spouse or children of eligible Veterans killed in action, missing in action, or whose death resulted from a service-related injury or illness; all other Hazlewood recipients must meet the same satisfactory academic progress policy as financial aid recipients at their respective institution.

I grant permission to any institution I have enrolled in or intend to enroll in to release credit hour information pertaining to my enrollment to the Texas Veterans Commission and the Texas Higher Education Coordinating Board, and further grant permission to the Commission and Board to share such information with any institution that I might attend. I certify that the information I have provided is true and correct to the best of my knowledge. I further understand that if I have provided inaccurate, incomplete, or untrue information on this application, I may be required to reimburse the institution for tuition, fees, and penalties pertaining to the Hazlewood Exemption.

Veteran's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Veteran's signature is not required if the eligible Veteran is totally disabled, service-related deceased, MIA, or KIA.)

Child's/Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Part E – Legacy Certification and Consent**

The Texas Hazlewood Exemption allows eligible Veterans or a designee to transfer all unused hours of the exemption, up to 150 semester credit hours, to a child who is 25 years old or younger on the first day of the term. Legacy recipients will receive an exemption for the number of degree certified hours associated with the specific degree or certificate program he or she is enrolled in consistent with the program length as defined in the school catalog as approved by the regional accreditation commission. Legacy recipients must meet financial aid satisfactory academic progress (SAP) requirements. Assigned hours may be revoked by the Veteran or the designee.

I (*Veteran*) \_\_\_\_\_ waive the right to all of the unused portion of my Hazlewood Exemption and grant permission to transfer those unused Hazlewood hours under the Texas Education Code, § 54.341 (k) (Legacy Act) to my eligible child, (*child*) \_\_\_\_\_. I agree to release current term and historic credit hour information to the Texas Veterans Commission and the Texas Higher Education Coordinating Board to determine the balance of my unused hours. I grant permission to the Commission and Board to share such data with any institution that my eligible child might attend. I hereby certify the information I have provided is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Veteran's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Veteran's Designee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* If the qualifying Veteran is deceased:

Veteran's Child's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

✓ **STEP 3: REGISTER WITH THE TVC'S HAZLEWOOD ACT ON-LINE DATABASE**

**AFTER COMPLETING THE APPLICATION, YOU WILL REGISTER WITH THE ON-LINE DATABASE; CLICK THIS LINK TO BEGIN**

<http://www.tvc.texas.gov/Hazlewood-Act.aspx>

**HAZLEWOOD ACT**

**APPLICATION TUTORIAL**   **HAZLEWOOD APPLICATION**  
**ONLINE DATABASE**   **HAZLEWOOD DOCUMENTS**  
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**VETERAN**   **CHILD (LEGACY)**   **CHILD/SPOUSE**

\*On January 26, 2015, the U.S. District Court for the Southern District of Texas ruled that the requirement that Veterans must have entered service in Texas in order to be eligible to receive the Texas Hazlewood exemption of tuition and fees at public schools (the fixed point residency requirement) was unconstitutional.

On May 12, 2015, the office of the Texas State Attorney General filed an appeal in the United States Court of Appeals for the Fifth Circuit. Note: The Texas Veterans Commission is not a party to appeal.

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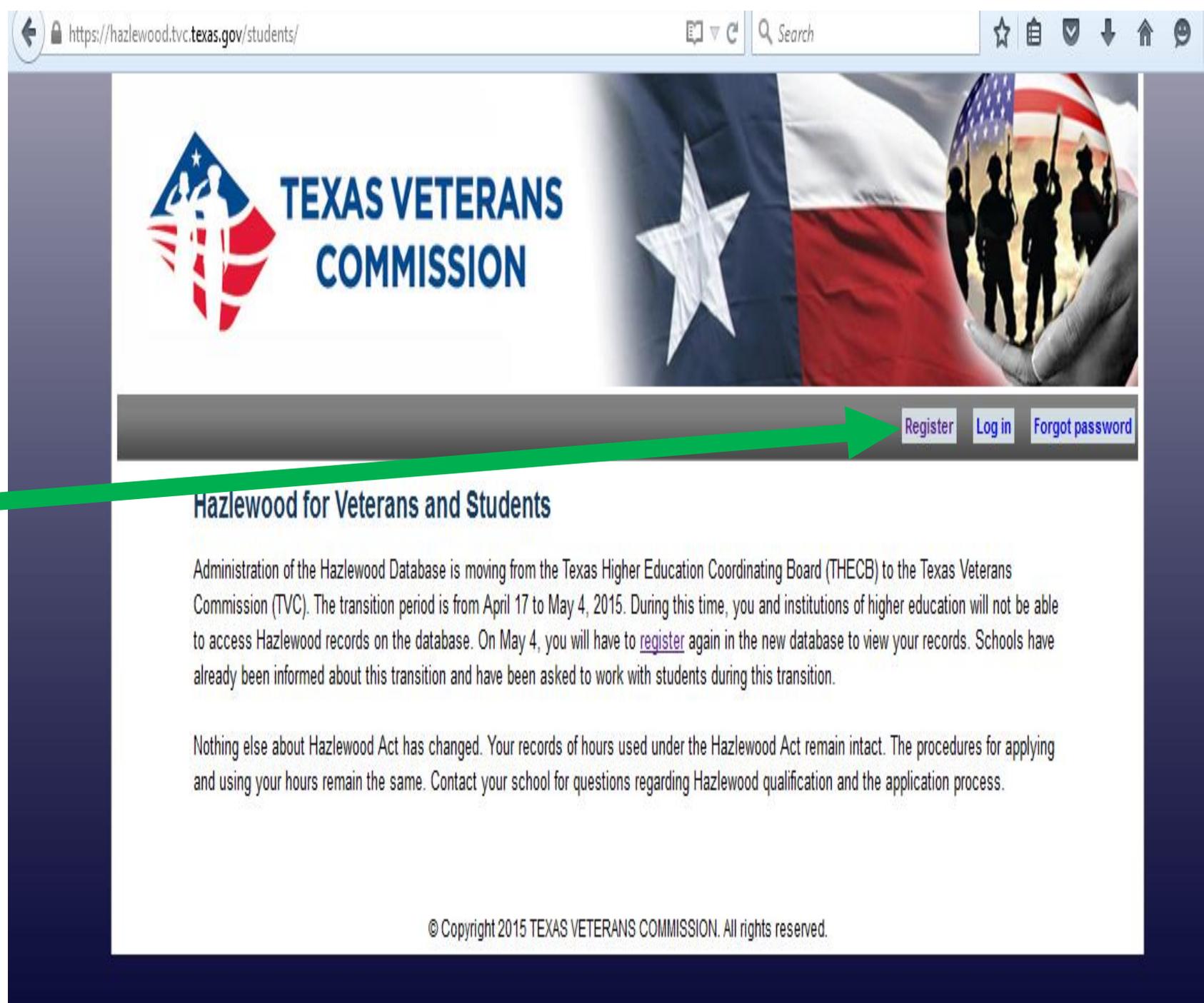
**Veteran Qualifications**  
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- Have received an honorable discharge or separation or a general discharge under honorable conditions as indicated on the Veteran's Certificate of Release or Discharge from Active Duty (DD Form 214);
- Served at least 181 days of active duty service (excluding training);
- Have no federal Veteran's education benefits, or have no federal Veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; for term or semester enrolled that do not exceed the value of Hazlewood benefits;

## STEP 3 (CONTINUED):

**WHEN YOU ARE REGISTERING FOR THE FIRST TIME – OR RENEWING YOUR REGISTRATION IF YOU HAVE NOT RE-REGISTERED SINCE 05MAY15 – CLICK THIS LINK**

**REMINDER: THE *VETERAN*, THE *LEGACY (CHILD)*, THE *CHILD (w/OWN HOURS)*, AND *SPOUSE* ARE REQUIRED TO REGISTER INDIVIDUALLY WITH THEIR OWN UNIQUE USERNAME ID, PASSWORD, DOB AND SSAN.**



The screenshot shows a web browser window with the URL <https://hazlewood.tvc.texas.gov/students/>. The page header features the Texas Veterans Commission logo, which includes a stylized figure holding a rifle, and the text "TEXAS VETERANS COMMISSION". To the right of the logo is a large image of the Texas state flag and a hand holding a globe with silhouettes of soldiers. Below the header is a navigation bar with three buttons: "Register", "Log in", and "Forgot password". A green arrow points from the text "CLICK THIS LINK" in the left sidebar to the "Register" button. Below the navigation bar is the main content area with the heading "Hazlewood for Veterans and Students".

**Hazlewood for Veterans and Students**

Administration of the Hazlewood Database is moving from the Texas Higher Education Coordinating Board (THECB) to the Texas Veterans Commission (TVC). The transition period is from April 17 to May 4, 2015. During this time, you and institutions of higher education will not be able to access Hazlewood records on the database. On May 4, you will have to [register](#) again in the new database to view your records. Schools have already been informed about this transition and have been asked to work with students during this transition.

Nothing else about Hazlewood Act has changed. Your records of hours used under the Hazlewood Act remain intact. The procedures for applying and using your hours remain the same. Contact your school for questions regarding Hazlewood qualification and the application process.

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# STEP 3 (CONTINUED):

**FOLLOW THE PROMPTS ON THE REGISTRATION FORM STARTING WITH YOUR SOCIAL SECURITY NUMBER, FIRST NAME, LAST NAME, DATE OF BIRTH AND THE E-MAIL ADDRESS THAT WILL BECOME YOUR ACCOUNT USERNAME –**

**REMINDER: THE VETERAN, THE LEGACY (CHILD), THE CHILD (w/OWN HOURS), AND SPOUSE ARE REQUIRED TO REGISTER INDIVIDUALLY WITH THEIR OWN UNIQUE USERNAME ID, PASSWORD, DOB AND SSAN.**



**TEXAS VETERANS COMMISSION**



[Register](#) [Log in](#) [Forgot password](#)

### Use the form below to create a new account.

For the purpose of tracking the total number of hours for which I receive this exemption, by my registration, I grant permission to any educational institution to release current semester and historic credit hour information to the Texas Veterans Commission (TVC) and the Texas Higher Education Coordinating Board (Board) , in accordance with SB 1158, 83rd Texas Legislature, Regular Session, 2013. By my registration, I further grant permission to the TVC and the Board to share such data with any educational institution as it pertains to my exemption. If I am a Hazlewood Legacy student, I also grant permission to my Veteran parent to view the hours I have used.

For questions regarding the above permissions, please contact the TVC by phone at (512) 463-3168, toll-free at 877-898-3833, or via email at Education@tvc.texas.gov

Registering into the Hazlewood Exemption online database is a required step in the application process for the Hazlewood Exemption. However, registering into the online database does not confirm eligibility for this benefit.

Passwords are required to be a minimum of 8 characters in length with at least 1 punctuation character. An account activation message will be sent to the email address you provide below that you will need to acknowledge to complete registration.

**Social Security Number (9 digits only)**

**First name (do not include middle name or suffix)**

**Last name (do not include middle name or suffix)**

**Date of birth (mm/dd/yyyy)**

**Email address (this will also be your account username)**

**STEP 3 (CONTINUED):**  
**COMPLETE THE REGISTRATION**  
**FORM AND CLICK THE REGISTER**  
**BUTTON**

**AFTER YOU REGISTER, YOU WILL**  
**RECEIVE AN EMAIL FROM THE TVC WITH**  
**AN ACTIVATION LINK, AND THE ANSWER**  
**TO YOUR SECURITY QUESTION – YOU**  
**MUST OPEN THE TVC EMAIL AND**  
**ACTIVATE YOUR ACCOUNT BEFORE YOU**  
**CAN SIGN-IN AND REVIEW THE HOURS**  
**YOU HAVE AVAILABLE.**

**REMINDER: THE VETERAN, THE LEGACY (CHILD), THE**  
**CHILD (w/OWN HOURS), AND SPOUSE ARE REQUIRED TO**  
**REGISTER INDIVIDUALLY WITH THEIR OWN UNIQUE**  
**USERNAME ID, PASSWORD, DOB AND SSAN.**

Email address (this will also be your account username)

Password (include at least one punctuation character)

Confirm password

Security question

Security question answer (case sensitive)

✓ **STEP 4:**

**AFTER YOU HAVE REGISTERED, AND ACTIVATED YOUR ACCOUNT, SIGN-IN AND SELECT EITHER THE “I AM A STUDENT” OR THE “I AM A VETERAN” BUTTON TO REVIEW THE NUMBER OF HAZLEWOOD HOURS YOU HAVE USED.**



**TEXAS VETERANS  
COMMISSION**



[Manage your account](#)

[Log off](#)

### Hazlewood for Veterans and Students

[I am a student](#)

Click on the link button if you are a student and would like to view Hazlewood hours you used in the past. Make sure the name, social security number and date of birth you registered with match school records.

[I am a veteran](#)

Click on the link button if you are a veteran and would like to view Hazlewood hours associated with you. Make sure the name, social security number and date of birth you registered with match school records.

## **STEP 4 (CONTINUED):**

**THIS IS A DEPICTION OF THE VETERAN'S RECORDS AFTER SELECTING THE "I AM A VETERAN" BUTTON.**

**THIS RECORD SHOWS THE "TOTAL STANDARD AND LEGACY HOURS USED:" - IN THIS EXAMPLE, THE TOTAL HOURS USED IS ZERO, WHICH MEANS THAT THE VETERAN HAS NOT USED ANY HAZLEWOOD HOURS AND HAS 150 SEMESTER HOURS REMAINING.**

**[ IF THE VETERAN HAD USED 75 HOURS, THE RECORD WOULD SHOW "TOTAL STANDARD AND LEGACY HOURS USED: 75". ]**

**THE FINAL PORTION OF STEP 4 IS TO PRINT A COPY OF THE VETERAN'S, OR STUDENT'S, RECORD AND PROVIDE TO THE COLLEGE OR UNIVERSITY.**



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### Veteran Records

First name:

Last name:

SSN:

DOB:

Total Standard and Legacy Hours Used: 0

### Record of Standard and Legacy Hours Used

Print

No records found. This simply means there are no records for standard or legacy type hours in the data base associated with you as a veteran. Make sure your account name, social security number and date of birth matches your school records. If it does not match, notify your school(s) so they may correct your records. Alternatively, you may have simply entered incorrect information when you created this account. If so, go to [manage](#) and delete this account so you may re-register with the correct information.

✓ **STEP 5:**

**AFTER YOU COMPLETE YOUR HAZLEWOOD ACT EXEMPTION APPLICATION AND REGISTERED WITH THE ON-LINE DATABASE, GATHER ALL OF THE SUPPORTING DOCUMENTS REQUIRED, YOU WILL SUBMIT COPIES OF THE ENTIRE APPLICATION PACKET TO THE COLLEGE OR UNIVERSITY YOU ARE ATTENDING.**

**THE COLLEGE/UNIVERSITY WILL REVIEW THE APPLICATION AND SUPPORTING DOCUMENTS TO ENSURE COMPLETENESS AND THEN PROCESS THE PACKET TO DETERMINE IF THE HAZLEWOOD ACT EXEMPTION WILL BE GRANTED.**

**IF THE HAZLEWOOD ACT EXEMPTION IS GRANTED THE SCHOOL WILL NOTIFY THE VETERAN-STUDENT THAT THE TUITION AND SPECIFIED FEES HAVE BEEN WAIVED/EXEMPTED FOR THAT SEMESTER.**

**IF THE HAZLEWOOD ACT EXEMPTION APPLICATION IS DENIED, THEN THE VETERAN-STUDENT WILL BE NOTIFIED THAT THE EXEMPTION IS NOT GRANTED, THE REASON THE EXEMPTION WAS DENIED, AND THE OPTIONS AVAILABLE TO THE VETERAN-STUDENT.**